

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
July 15, 2015  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier, Chancellor**, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner for Finance & Admin, BOR, Secretary/Treasurer  
**Ms. Carroll Suggs**  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University

The following members of the Board of Directors were not present:

**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Ms. Pamela Ryan**  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank

Also present were:

Mr. Aaron Miscenich, Executive Director, Louisiana Cancer Research Consortium  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Consortium  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Edward Trapido, Chair, TFL Steering Committee  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Ms. Keadren Green, Business Manager, TUHSC  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Dr. Michael Johnson, Director, TFL  
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute  
Ms. Tonia Moore, Associate Director, TFL  
Dr. Sarah-Moody Thomas, Director, TCI  
Mr. Daniel Cocran, CFO, LPHI  
Mr. Christopher Vidrine, Director of External Relations  
Mr. Stephen Wright, Tulane University, Director of State/Federal Relations/Public Health Policy  
Dr. Christel Slaughter, SSA Consultants (via phone)

**Dr. Hamm** called the meeting to order. Roll was called and there was a quorum.

**Dr. Hamm** called for an Executive Session.

**Dr. Hamm** called the meeting back to order following the Executive Session.

**Dr. Hamm** called for the election of officers.

**Dr. Hamm** nominated **Dr. Hollier** to serve as Chairman of the Board. The nomination of **Dr. Hollier** to serve as Chairman of the Board was unanimously approved.

**Dr. Hollier** nominated **Dr. Hamm** to serve as Vice Chairman of the Board. The nomination of **Dr. Hamm** to serve as Vice Chairman of the Board was unanimously approved.

**Ms. Suggs** nominated **Ms. Goodson** to serve as Secretary/Treasurer of the Board and as Chair of the Finance Committee. The nomination of **Ms. Goodson** to serve as Secretary/Treasurer of the Board and Chair of the Finance Committee was unanimously approved.

**Ms. Suggs** nominated **Dr. Gene D'Amour** to serve as a member of the LCRC Board of Directors, as Xavier University's representative.

RESOLVED, with all in favor, **Dr. Gene D'Amour** was elected to the LCRC Board of Directors.

**Dr. Hollier** requested approval of minutes from the June 17, 2015 Board meeting.

A motion was made by **Dr. Pinsky** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to approve the June 17, 2015 Board minutes, as presented.

**Dr. Hollier** called for the Finance Committee Report.

Ms. Reeder provided the fiscal year financial update. She reported the LCRC is trending to collect all of the appropriation for fiscal year '15. Ms. Reeder stated the LCRC is working on closing fiscal year '15 but is waiting to receive program invoices, as well as invoices for legal and other admin expenses. She added in August an updated report will be presented. **Ms. Goodson** reported the LCRC received an additional \$490K from the general fund. Ms. Reeder added the \$490K is part of budget amendment approval to be discussed.

Ms. Reeder reminded the Board the LCRC program components were previously approved. She reported that in addition to TFL's FY16 budget, there is an amendment for the Administration budget to be considered.

Dr. Johnson discussed TFL's FY16 budget. **Ms. Goodson** stated TFL's budget request stays within the appropriation, except for the Tobacco Control Initiative (TCI) component. There is a request for \$225K out of reserves for the TCI program. **Dr. Sartor** asked if there is a plan to publish TFL's research results in peer review literature so it can be shared with others. Dr. Johnson stated TFL is working on a number of manuscripts. **Dr. Sartor** asked for those manuscripts to be shared with the Board. The LCRC Finance Committee has reviewed TFL's budget and is recommending it for approval by the Board.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Suggs**.

RESOLVED, with all in favor, to approve Tobacco Free Living Component, Fiscal Year 2015-16 base budget, goals, objectives and indicators, and supplemental budgets (from reserves), as presented.

Ms. Reeder presented the amendment for the Administration budget. The budget's original amount was presented at the Finance meeting and was approved by the Board at the June meeting. The amount originally approved was \$9,523,080 and the amendment is for \$10,543,723 (tobacco tax appropriation as adopted). Additionally, a \$490,000 general fund appropriation for LCRC will be budgeted for excess contribution to the Maintenance Reserve Fund (MRA), conditional and based upon actual collections activity.

A motion was made by **Dr. Sartor** and seconded by **Dr. D'Amour**.

RESOLVED, with all in favor, to approve Administration's budget amendment, as presented.

The following resolutions were made in reference to hiring the new Chief Administrative Officer.

A motion was made by **Ms. Suggs** and seconded by **Dr. Pinsky**.

RESOLVED, with all in favor, to terminate the employment of Aaron Miscenich as Executive Director and Chief Administrative Officer of LCRC as of close of business, July 31, 2015 and to express appreciation for his service.

A motion was made by **Ms. Suggs** and seconded by **Dr. Pinsky**.

RESOLVED, with all in favor, to approve and/or ratify the employment agreement of Sven Davisson thus appointing Sven Davisson as Chief Administrative Officer of the Louisiana Cancer Research Center (LCRC) with all the powers and duties of that position, effective August 1, 2015.

A motion was made by **Dr. Pinsky** and seconded by **Dr. Sartor**.

RESOLVED, with all in favor to grant Sven Davisson authority to approve and execute contracts, agreements and amendments, including cooperative endeavors and related documents, and to grant signatory authority for the same.

A motion was made by **Dr. Pinsky** and seconded by **Ms. Goodson**.

RESOLVED, with all in favor, to grant signatory authority on financial institutions' instruments and transacting business for same and revoking past authority. A formal resolution naming the current signers and removing Mr. Miscenich as a signer.

A motion was made by **Dr. Sartor** and seconded by **Dr. D'Amour**.

RESOLVED, with all in favor, to grant authority to Mr. Sven Davisson and **Ms. Barbara Goodson** to transact business and sign documents related to the construction CEA.

**Dr. Hamm** thanked **Dr. Pinsky** and **Dr. Slaughter** for their efforts in hiring the new CAO.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Pinsky**.

RESOLVED, with all in favor, to accept the resignation of Mr. Cleland Powell as a Board Member.

**Dr. Hollier** recommended the Board consider Mr. Ed Murray for replacement of Mr. Cleland Powell as an LSUHSC community appointee.

A motion was made by **Ms. Suggs** and seconded by **Dr. D'Amour**.

RESOLVED, with all in favor, to appoint Mr. Ed Murray to the Board of Directors, as an LSUHSC appointee.

**Dr. Hollier** called for the TFL Committee Update.

**Dr. Sartor** requested to be added to the agenda for the next meeting. He added the Committee is waiting for information it has requested from the partners.

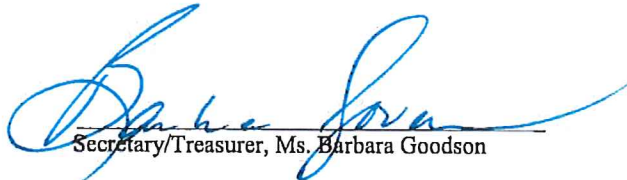
**Dr. Hollier** asked for any new business. There was none.

**Dr. Hollier** asked for any old business.

**Dr. Slaughter** did not provide an update on the Strategic Plan. She stated once the new CAO is on board, a meeting will be scheduled to conclude the plan, so it can be accepted by the Board.

**Dr. Slaughter** provided an update on the Executive search. She said all candidates were notified a selection was made. She added her team is working on packaging up the resumes and material to submit for LCRC's Human Resource files. **Dr. Slaughter** reported she spoke to **Dr. Michael Friedman** and he spoke about the caliber of **Mr. Davisson's** character and background. She stated there was also a discussion about the vision for the future of LCRC. **Dr. Slaughter** said she would type up the conversation and circulate for discussion in the Strategic Planning meeting.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
December 16, 2015  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Ms. Carroll Suggs**  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System

The following members of the Board of Directors were not present:

**Ms. Barbara Goodson**, Deputy Commissioner for Finance & Admin, BOR, Secretary/Treasurer  
**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Ms. Pamela Ryan**  
**Senator Edwin Murray**

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Chief Financial Officer, Louisiana Cancer Research Center  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute  
Ms. Tonia Moore, Associate Director, TFL  
Dr. Edward Trapido, Chair, TFL Steering Committee  
Mr. Christopher Vidrine, LSUHSC, Director of External Relations

**Dr. Hollier** called the meeting to order. Roll was called and there was no quorum. Due to the absence of a quorum all actions were deferred.

**Dr. Hollier** called for the Finance Committee Report.

Mr. Davisson went over two contracts up for renewal – I.T. and Environmental Health and Safety, both of which have been discussed in past Finance Committee and Board Meetings. The Finance Committee recommended approval of both contracts on a short term basis.

Ms. Reeder reported there are two mid-year budget amendment requests; one from Xavier and one from TFL. She added during the last Finance Committee meeting, Xavier presented a request to use reserve funds. The Finance Committee reviewed and were prepared to recommend approval of the \$141,971 request, which will exhaust Xavier's reserve funds. Mr. Reeder stated TFL is requesting a mid-year budget adjustment of \$175K from the reserves carried forward from FY15. The funds are being requested to increase the funding for the Quitline. Details were provided at the Finance Committee Meeting.

Ms. Reeder provided an update on the Investment RFP. She reported 15 bids were solicited and 7 bids were received back. The fiscal team is working on a summary to distribute to the Finance Committee so they can make

recommendations on which firms they would like to interview. **Dr. Hollier** said the Finance Committee should be able to complete the process and make the final recommendation to the Board.

**Dr. Hollier** called for the TFL Program Update.

Dr. Trapido notified the Board that Dr. Michael Johnson has resigned as Director of the TFL program. Mr. Kimbrell stated LPHI is working on an announcement and job description. He noted Dr. Eric Baumgartner will be the Interim Director. Dr. Trapido stated the report from TFL's External Advisory Board has been received. It will be presented at next months meeting, along with the comments of TFL's Steering Committee.

**Dr. Hollier** called for the TFL Committee Update.

Mr. Davisson reported the committee is waiting on recommendations for steering committee members from the partners. The roster is almost complete.

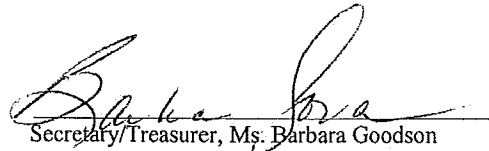
**Dr. Hollier** called for the Chief Administrative Officer's Report.

Mr. Davisson provided a construction update. It is on schedule for completion in February. He added a subcommittee met to discuss the clinical trials space on the 5<sup>th</sup> floor. There was discussion on how the space could be combined for usage by all partners with a focus on health disparities. A followup meeting will be held in January.

**Dr. Hollier** asked for any new business. There was none.

**Dr. Hollier** asked for any old business. There was none.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Meeting of the Board of Directors  
via Conference Call  
November 18, 2015

The following members of the Board of Directors participated:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner for Finance & Admin, BOR, Secretary/Treasurer  
**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Ms. Carroll Suggs**  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Ms. Pamela Ryan**

The following members of the Board of Directors were not present:

**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Senator Edwin Murray**

Other participants were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Center  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Dr. Michael Johnson, Director, TFL  
Dr. Edward Trapido, Chair, TFL Steering Committee

**Dr. Hollier** called the meeting to order. Roll was called and there was a quorum.

**Dr. Hollier** requested approval of minutes from the October 21, 2015 Board meeting.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.

RESOLVED, with all in favor, to approve the October 21, 2015 Board minutes, as presented.

**Dr. Hollier** called for the Finance Committee Report.

Ms. Reeder provided LCRC's Quarterly Financial Report. She highlighted the Balance Sheet. Ms. Reeder updated the Board on the process for the Investment RFP. She said the process is going well and is still on track. Upcoming agenda items for the next Finance Committee Meeting will be the summary of the RFP process including questions and answers, a mid-year budget adjustment and contracts that are up for renewal. Mr. Davisson gave an update on contracts that are up for consideration. One contract is the IT contract that is currently with LSU. The other is Woodard and Curran for Environmental Health, Biosafety and Radiation Safety. LCRC has reached out to the partners over the last few months to see if the schools have any interest in covering any of those components. **Dr. Nelson** said he forwarded the information to Dr. Moerschbaeher for his review. He has not received a response but stated he will follow up.

**Dr. Hollier** called for the TFL Program Update.

Dr. Johnson reported on TFL's accomplishments and "New Horizons". He stated TFL has hired a new Youth Policy Director, Ms. Kelley McDonough. Dr. Johnson stated last Friday TFL held its annual Scientific Advisory Board Meeting. He added there have been lots of good discussions and positive feedback from members. The Advisory Board will summarize their recommendations in a letter to Dr. Trapido, Steering Committee Chair. Over the next several months Dr. Johnson will provide updates on the Advisory Board's recommendations to the LCRC Board of Directors.

**Dr. Hollier** called for the TFL Committee Update.

Mr. Davisson stated at the last meeting the Board authorized the formation of a separate TFL Steering Committee to work on the TFL integration. He sent out a request for recommendations for the Committee. Once all recommendations are received, meetings will be set up.

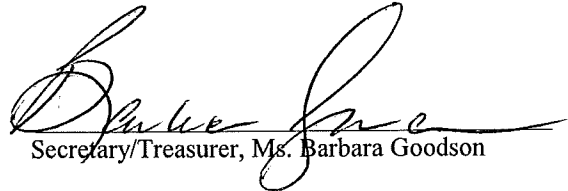
**Dr. Hollier** called for the Chief Administrative Officer's Report.

Mr. Davisson informed the Board there was another incident of windows being shot out. There were five windows shot. **Ms. Suggs** recommended the LCRC notify Colonel Edmondson of the Louisiana State Police that this is occurring. Mr. Davisson stated the estimate for replacing the panes is \$32K. He added a report has been filed with the New Orleans Police Department. Mr. Davisson has spent time reaching out to neighbors who have also been experiencing similar incidents. Mr. Davisson reported there have been 5 incidents and a total of 24 windows shot since March of 2014. Mr. Davisson stated construction is going well and on schedule. In terms of security, the LCRC is looking at a design for a perimeter fence to decrease the amount of transient traffic on the property. **Dr. Nelson** suggested coordinating the security resources of LSU, UMC and LCRC to provide a protective boundary for the whole area. Mr. Davisson stated he will begin working on that.

**Dr. Hollier** asked for any new business.

**Dr. Hollier** asked for any old business.

With no further business, the meeting adjourned.



Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
October 21, 2015  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner for Finance & Admin, BOR, Secretary/Treasurer (via phone)  
**Ms. Carroll Suggs** (via phone)  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Ms. Pamela Ryan**  
**Senator Edwin Murray**

The following members of the Board of Directors were not present:

**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Center  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Dr. Michael Johnson, Director, TFL  
Ms. Tonia Moore, Associate Director, TFL  
Dr. Edward Trapido, Chair, TFL Steering Committee

**Dr. Hollier** called the meeting to order. Roll was called and there was a quorum.

**Dr. Hollier** requested approval of minutes from the September 16, 2015 Board meeting.

A motion was made by **Ms. Ryan** and seconded by **Dr. D'Amour**.

RESOLVED, with all in favor, to approve the September 16, 2015 Board minutes, as presented.

**Dr. Hollier** called for the Finance Committee Report.

**Ms. Goodson** stated copies of the Investment Policy and the RFP were distributed to the Board for review. The Finance Committee recommends the RFP be released. There was an in depth analysis on how much money would be available for investing with a longer term duration. Currently, a total of \$10M is available to invest. The MRA will be invested with a duration of up to five (5) years, while the program and other reserves will be invested for up to three (3) years. During the Finance Committee meeting it recommended LCRC clearly stipulates funds shall



not be invested in companies that manufacture or produce tobacco products. The policy was amended to add the language.. Ms. Reeder added a cash flow was presented at the Finance Committee Meeting based on the cash flow requirements of the programs. Ms. Reeder stated a three year duration horizon will be attached to all portfolios except the MRA which will allow for up to five year duration. Also, the RFP language required the vehicles be lettered so that funds will become available annually based on cash flow needs. Ms. Reeder said a list of 16 firms who will receive the RFP will be emailed out to the Board. Ms. Reeder also went over other details of the RFP.

A motion was made by **Ms. Ryan** and seconded by **Dr. D'Amour**,  
RESOLVED, with all in favor, to approve the Investment Policy, the release of the RFP, and approval of making available a total of \$10M for investing per the cash flow analysis.

**Dr. Hollier** called for the Scientific Committee Report.

Dr. Deininger distributed and presented a Return on Investment Report for the Tulane component of the LCRC. Dr. Deininger presented brief highlights of the data and offered to go through it with anyone who would like a more detailed explanations. He added this data is kept up to date and can be requested at any time.

**Dr. Hollier** called for the TFL Program Update.

Dr. Johnson reported the six month celebration of the Smoke-Free New Orleans is tomorrow, October 22. He said the Board of Directors received an email invitation to a press conference at City Hall at 11am and an evening celebratory event. The press conference will feature the results of the air quality monitoring study. Ms. Moore gave a brief update on Harrah's plans to establish two outside courtyards for customers who smoke. Harrah's Planning Commission offered TFL an opportunity to participate in a walk-through of the court yard to assure it would be in compliance. Ms. Moore distributed a copy of an announcement regarding Smoke-Free New Orleans, to be published in the Times Picayune and the Advocate. She noted the LCRC logo is included in the advertisement.

**Dr. Hollier** called for the TFL Committee Update.

Mr. Davisson reminded the Board at the last meeting **Dr. D'Amour** outlined steps to integrate TFL into a research initiative connected to the LCRC. He asked that a steering committee with scientific expertise be formed to help lead this integration. Mr. Davisson said the first thing the committee would need to do is analyze the surveys and figure out where the synergies are across the institutions. Then, put a summary together based on the synergies. **Dr. D'Amour** added the committee also needs to begin identifying two experts that are already associated with NCI centers that can start talking to the committee. There was an in depth discussion about the proposed Associate Director position. **Dr. D'Amour** and Mr. Davisson will work on putting together the Steering Committee and a timeline. Mr. Davisson asked for suggestions for Steering Committee members to be emailed to him.

**Dr. Hollier** called for the Chief Administrative Officer's Report.

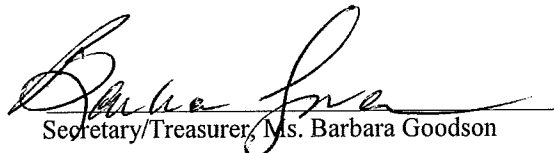
Mr. Davisson provided a construction update. It is on schedule for completion in February. He provided the last two ESAB reports as requested. He gave a summary of outstanding issues from those reports. Mr. Davisson went over a list of next steps. He also gave an update and went over the list of outstanding policies.

**Dr. Hollier** asked for any new business.

**Dr. Sartor** reported Dr. Andrew Schally, Nobel Laureate, will be giving a talk at the LCRC. Dr. Trapido reported that on November 10<sup>th</sup>, John A. Rock, MD Visiting Scholar: Dr. John Boice will be speaking at LSUHSC. Details on both events will be distributed via email.

**Dr. Hollier** asked for any old business.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
September 16, 2015  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Ms. Carroll Suggs**  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Ms. Pamela Ryan**  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Senator Edwin Murray**

The following members of the Board of Directors were not present:

**Ms. Barbara Goodson**, Deputy Commissioner for Finance & Admin, BOR, Secretary/Treasurer  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Vice President of Finance, Louisiana Cancer Research Center  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Ms. Keadren Green, Business Manager, TUHSC  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Dr. Michael Johnson, Director, TFL  
Dr. Elizabeth Fontham  
Mr. Francis Cascio, CPA, Auditor, Cascio & Schmidt LLC

**Dr. Hollier** called the meeting to order. Roll was called and there was a quorum.

**Dr. Hollier** called for an Executive Session.

**Dr. Hollier** called the meeting back to order following the Executive Session.

**Dr. Hollier** requested approval of minutes from the July 15, 2015 Board meeting.

A motion was made by **Ms. Suggs** and seconded by.  
RESOLVED, with all in favor, to approve the July 15, 2015 Board minutes, as presented.

**Dr. Hollier** called for the Finance Committee Report.

A motion was made by **Ms. Suggs** and seconded by **Dr. Nelson**,  
RESOLVED, with all in favor, to approve appointing Dr. D'Amour to the LCRC Finance Committee.

Ms. Reeder reported a preliminary review and discussion of the FY15 Financial Audit was held at the Finance Committee Meeting. The auditor was introduced for the formal presentation to the Board. Mr. Francis Cascio of Cascio & Schmidt, LLC presented the Financial Audit to the Board of Directors. Mr. Cascio reported the opinion of the FY15 audit was unmodified and clean. Mr. Cascio discussed the Statement of Financial Position, the Statement of Cash Flows, and the Statement of Activities (all required statements) and various other relevant details.

A motion was made by **Ms. Suggs** and seconded by **Mr. Ryan**.  
RESOLVED, with all in favor, to accept the FY15 Financial Audit, as presented.

**Dr. D'Amour** stated **Ms. Goodson**, Ms. Reeder and he thoroughly reviewed the LCRC policies to determine which were complete and which need updating. He provided a list with statuses, which also included tasks to be completed. **Dr. D'Amour** said LCRC is in a good place with policies being sufficient and consistent with state regulations. **Dr. D'Amour** asked Mr. Davisson to review the list and report back to the Board with recommendations, completion dates and priority for finalizing the tasks on the list.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Suggs**.  
RESOLVED, with all in favor, to request recommendations from Mr. Davisson on completing the task list distributed.

**Dr. Hollier** called for the Funds Distribution Request.

Ms. Reeder presented a report which shows the income and expenses for the 2014 Key to the Cure event. The net amount LCRC received from the fundraiser was \$136,180. Tulane requested the proceeds be distributed in accordance with the approved distribution policy. The Finance Committee has reviewed the request and is requesting Board approval of the distribution. **Dr. Hollier** provided an explanation of the distribution formula.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Sartor**.  
RESOLVED, with all in favor, to approve the funds distribution, as recommended by the LCRC Finance Committee and to allow the recipients to access the funds.

**Dr. Hollier** called for the Investment Discussion.

Ms. Reeder reported the Investment Policy was revamped to include public funds investment guidelines. Information about safety and custody, internal controls and conflict of interest was added. The policy was updated to allow for additional investment vehicles which are also allowed by the state treasury policy. The policy was distributed and vetted by the Finance Committee. **Dr. Sartor** asked for clarification from legal counsel. He recalled that Mr. Sensenbrenner gave an opinion on funds raised by non-state sources and that those funds would not be under these guidelines. Mr. Sensenbrenner confirmed there are more leniencies for non-state funds. **Dr. Sartor** stated the policy doesn't include non-state funds. Ms. Reeder stated the non-state funds are fundraising funds that are distributed to the programs for program use. She added if LCRC begins getting additional funds the policy can be amended. **Dr. Hollier** stated the Board can qualify the Investment Policy now with "Exhibit A" referring to the investment of public funds. He added "Exhibit B" can be added at a later time to include unrestricted funds.

A motion was made by **Ms. Suggs** and seconded by **Dr. Sartor**.  
RESOLVED, with all in favor, to accept the Investment Policy with as described.

Ms. Reeder reported the Finance Committee has not had an opportunity to thoroughly review the cash flow included in the binder. Ms. Reeder stated more detail will be provided at the next Finance Committee Meeting. **Ms. Ryan** asked when the Investment RFP will be distributed. Ms. Reeder said it will be brought to the Finance Committee for review and consideration.

**Dr. Hollier** called for the TFL Program Update.

Dr. Johnson distributed and discussed the Air Quality Monitoring Study that was conducted in New Orleans. The study looks at the quality of air pre- and- post ordinance banning smoking in New Orleans' bars and casinos. It shows there were a 96% reduction in hazardous air conditions in bars surveyed and 99% reduction in the one casino.

**Dr. Hollier** called for the TFL Committee Update.

**Dr. D'Amour** stated the Board tasked him with gathering information from the partners to determine kinds of research activities being undertaken in LCRC in the area of smoking cessation. A survey was distributed and the results have been received. He added LCRC has an impressive array of researchers in the smoking cessation area. The Committee proposed the goal of this effort should be to integrate TFL and LCRC by attempting to achieve and stimulate joint collaborative research and effective smoking cessation activities. The committee is recommending the next step be a retreat scheduled for these faculties and appropriate institutional leadership. The intended outcome would be an understanding of strengths and to determine next steps at integration and development of a research-informed cessation program. Third, **Dr. D'Amour** added the Committee suggested the Board consider recruitment of a nationally recognized population sciences researcher. This person would be employed by the LCRC and would be tasked with integration of the population based tobacco cessation with the clinical intervention programs of the LCRC member institutions. There was discussion on the proposal. **Dr. Hollier** summarized that the recommendation is for LCRC to redirect some activities and funding to move into the population sciences of smoking cessation to make better use of untapped TFL funds. Mr. Sensenbrenner stated this would be permissible use of the cessation money. **Dr. Hollier** suggested Mr. Davisson bring a proposal back to the next Board Meeting with a scope on how to move forward on the TFL Committee's recommendation. He also requested a Chief Administrative Officer's Report be added to future Board Meeting agendas.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Nelson**.

RESOLVED, with all in favor, to request a plan from Mr. Davisson on how the TFL Committee's recommendation can be implemented.

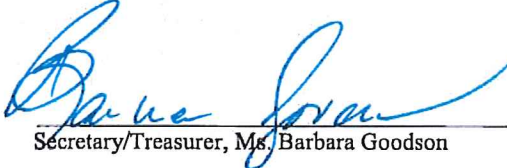
**Dr. D'Amour** stated there was a number of good ideas that came out of the survey the TFL Committee distributed. He stated an idea the board might want to consider is hiring a consultant as an interim step since the LCRC is not yet in a position to hire a Scientific Director. The consultant would Chair the Leadership Committee and begin working with them to bring about more integration and proposals to the Board. **Dr. Hollier** asked Mr. Davisson to meet with the Scientific Leaders and come up with a proposal including a budget, suggestions on who could be hired, background and deliverables. **Dr. Sartor** stated now might be an opportune time to reconstitute the External Scientific Advisory Board (ESAB). **Dr. Nelson** asked if any of the ESAB's comments from six years ago remain relevant. **Dr. Nelson** asked the last report be re-distributed and suggested that **Mr. Davisson** speak to the status of the ESAB's recommendations at the next Board meeting.

**Dr. Hollier** asked for any new business. There was none.

**Dr. Hollier** asked that an Ochsner Presentation by Dr. Warner Thomas be added to the next Board of Directors Meeting agenda.

**Dr. Hollier** asked for any old business.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Center  
Board of Directors Meeting  
June 29, 2016, 4pm  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine (via proxy)  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Ms. Carroll Suggs**  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University (via telephone)  
**Ms. Pamela Ryan**

The following members of the Board of Directors were not present:

**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Secretary/Treasurer  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Mr. Terrance Ginn**, Deputy Commissioner for Finance & Admin, BOR

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Chief Financial Officer, Louisiana Cancer Research Center  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Edward Trapido, Chair, TFL Steering Committee  
Dr. Eric Baumgartner, TFL Interim Director  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager

**Dr. Hollier** called the meeting to order. Roll was called and there was a quorum.

**Dr. Hollier** requested approval of the minutes from the June 1, 2016 Board meeting.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.  
RESOLVED, with all in favor, to approve the June 1, 2016 Board minutes

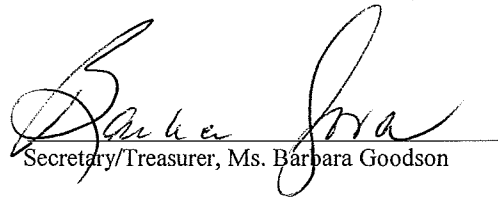
**Dr. Hollier** called for the Finance Committee Report.

Ms. Reeder reported there was no Finance Committee Meeting in June. She added the main topic was the FY17 budgets. The information for all of the programs budgets was not submitted and reviewed in time. Ms. Reeder said the information will be distributed in advance of the July 14<sup>th</sup> Finance Committee Meeting. There was no legislative action on the budgets between the executive budget and end of session so the numbers stand as presented at previous meetings. The total appropriated is \$16,635,941 (\$9,889,143 for the Cancer Research component and \$6,746,798 for the TFL/Cessation component). This represents a \$277K reduction (\$165K research and \$112K Cessation). The

**Dr. Hamm** asked for any new business. There was none.

**Dr. Hamm** asked for any old business. There was none.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
June 1, 2016, 4pm  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Secretary/Treasurer (via proxy)  
**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Ms. Carroll Suggs**  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Ms. Pamela Ryan**

The following members of the Board of Directors were not present:

**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Mr. Terrance Ginn**, Deputy Commissioner for Finance & Admin, BOR

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Chief Financial Officer, Louisiana Cancer Research Center  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Edward Trapido, Chair, TFL Steering Committee  
Mr. Joseph Kimbrell, LPHI, Chief Executive Officer  
Dr. Thomas Carton, LPHI

**Dr. Hollier** called the meeting to order. Roll was called and there was a quorum.

**Dr. Hollier** called for an Executive Session.

**Dr. Hollier** called the meeting back to order following the Executive Session.

**Dr. Hollier** requested approval of the minutes from the April 21, 2016 Board meeting.

A motion was made by **Ms. Ryan** and seconded by **Dr. D'Amour**.  
RESOLVED, with all in favor, to approve the April 21, 2016 Board minutes

**Dr. Hollier** called for the discussion of the TFL Contract.

Mr. Davisson reported the current contract with TFL will expire June 30<sup>th</sup>. The proposed contract includes a 90 day termination clause for convenience and a 30 day termination clause for cause. Additional deliverables were added to the contract and provided to the Board for review. There was a brief discussion.

A motion was made by **Dr. Sartor** and seconded by **Dr. D'Amour**.  
RESOLVED, with all in favor, to approve the 1 year (and two automatically renewing option years) contract with TFL.

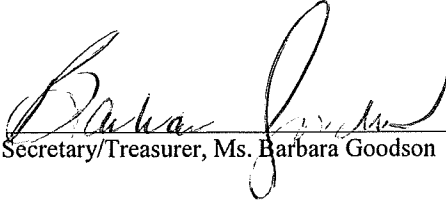
Mr. Davisson reported during the next week a movie will be filmed in the vivarium space.

Ms. Reeder reported all components are working on budgets for next fiscal year. The budgets will be presented at the next Finance Committee Meeting. Ms. Reeder told the Board that procurement for the furniture and equipment for the 5<sup>th</sup> and 6<sup>th</sup> floor is behind schedule but the delays are being managed and addressed. Ms. Reeder said the goal is to have the equipment and furniture by the end of July.

**Dr. Hollier** asked for any new business. There was none.

**Dr. Hollier** asked for any old business. There was none.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson



Louisiana Cancer Research Consortium  
Board of Directors Meeting  
April 21, 2016, 5pm  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman (via telephone)  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Secretary/Treasurer  
**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Ms. Carroll Suggs**  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Ms. Pamela Ryan**  
**Mr. Terrance Ginn**, Deputy Commissioner for Finance & Admin, BOR

The following members of the Board of Directors were not present:

**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Chief Financial Officer, Louisiana Cancer Research Center  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Edward Trapido, Chair, TFL Steering Committee  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Dr. Eric Baumgartner, TFL Interim Director

**Dr. Hamm** chaired the meeting.

**Ms. Goodson** introduced **Mr. Terrance Ginn** to the Board.

**Dr. Hamm** requested approval of the minutes from the March 24, 2016 Board meeting.

A motion was made by **Ms. Ryan** and seconded by **Dr. Sartor**.  
RESOLVED, with all in favor, to approve the March 24, 2016 Board meeting minutes.

**Dr. Hamm** called for the Finance Committee Report.

**Ms. Goodson** reported that at the last Finance Committee Meeting budget adjustments out of the special session were made. Ms. Reeder presented how the reductions were applied. Each component received a 3% reduction. TFL's reduction was \$210,273, reducing contracts and one salary position. The cancer research component's reduction was \$315,410. The payment for the Maintenance Reserve Account (MRA) was reduced to cover the cut. The LCRC was funding the MRA beyond requirement to get it fully funded sooner but those funds were backed out.

A motion was made by **Dr. Sartor** and seconded by **Ms. Ryan**.  
RESOLVED, with all in favor, to approve the amended budgets, as presented.

Ms. Goodson reported there was a meeting with the State Office of Facility Planning this week to work on the reimbursement that is owed to LCRC. She added the meeting went well and hopefully all issues are now worked out.

**Dr. Hamm** called for the TFL Committee Update.

Mr. Davisson reported the inaugural TFL Integration Committee Meeting was held. Most committee members joined the meeting by phone. It was decided a physical meeting would be much more productive. The next meeting is scheduled for May 2<sup>nd</sup>.

**Dr. Hamm** called for the Chief Administrative Officer's Report.

Mr. Davisson gave an update on the American Association for Cancer Research's (AACR) events on April 16<sup>th</sup>. Several of LCRC's employees participated in a run/walk hosted by the AACR. Also the AACR's public forum held at the LCRC was very successful. Mr. Davisson discussed some of the details of the event and went over the agenda.

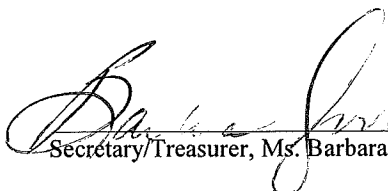
Mr. Davisson reported construction of the 5<sup>th</sup> and 6<sup>th</sup> floors is nearing completion. The project team is now finishing up a punch list. LCRC Administration is working on furniture and equipment procurement. A variance request has been submitted to the city of New Orleans for approval of street level signage for the building. Mr. Davisson added as part of the construction project fencing will be added around the ground level parking lot.

Mr. Davisson reminded the Board LCRC's Scientific Retreat will be held April 22<sup>nd</sup> at Xavier University. Dr. Scott Antonia from the Moffitt Cancer Center will be the keynote speaker.

**Dr. Hamm** asked for any new business. There was none.

**Dr. Hamm** asked for any old business. There was none.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
March 24, 2016, 5pm  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman (via telephone)  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Secretary/Treasurer (via telephone)  
**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Ms. Carroll Suggs**  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Ms. Pamela Ryan** (via telephone)

The following members of the Board of Directors were not present:

**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Chief Financial Officer, Louisiana Cancer Research Center  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Mr. Richard Granen, Business Manager, LSUHSC (via telephone)  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute  
Ms. Tonia Moore, Associate Director, TFL  
Dr. Eric Baumgartner, TFL Interim Director

**Dr. Hamm** chaired the meeting.

**Dr. Hamm** called for the election of officers.

**Dr. Hollier** nominated **Ms. Barbara Goodson** to serve as a Board Member filling the seat vacated by **Senator Edwin Murray**. The nomination of **Ms. Goodson** to serve as an LCRC Board Member was unanimously approved.

**Dr. Hamm** nominated **Mr. Terrance Ginn** to serve as a Board Member filling the seat vacated by **Ms. Barbara Goodson**. The nomination of **Mr. Ginn** to serve as an LCRC Board Member was unanimously approved.

**Dr. Hamm** requested approval of minutes from the February 18, 2016 Board meeting. **Dr. Hamm** pointed out a typo.

A motion was made by **Ms. Suggs** and seconded by **Dr. D'Amour**.

RESOLVED, with all in favor, to approve the February 18, 2016 Board minutes, with the typo corrected.

**Dr. Hamm** called for the Finance Committee Report.

**Ms. Goodson** summarized the process for the selection of an Investment company. Dorsey and Company was the ultimate selection.

The following motions were made by **Ms. Goodson** and seconded by **Dr. D'Amour**.

- Recommendation to hire/contract with selected firm (highest scoring firm) – Dorsey & Company.
- Authorization of Dorsey & Company to manage investment accounts and act as advisor and authorize corporate officers to act on behalf of corporations per “Certificate of Adoption of Corporate Resolution Authorizing Trading and Transfer of Securities”, hereby included for reference.
- Authorization for LCRC to close the Regions Account (MRA and funds held for investment).
- Authorization for LCRC to open a maximum of three investment accounts (namely Research, Cessation and MRA) and to transfer a total of \$10M from existing accounts to the investment accounts.

RESOLVED, with all in favor, all motions were accepted, as recommended by the Finance Committee.

Ms. Reeder stated that at the next Finance Committee Meeting finance reports will be updated and presented to reflect the 3% reduction in revenue LCRC received mid-year.

**Dr. Hamm** called for the TFL Committee Update.

Mr. Davisson reported a meeting date for the TFL Committee has been established – April 4<sup>th</sup>. Dr. Deininger reported that the recruitment offer, from the TFL reserve funds, that was approved at the last Board Meeting was not accepted.

Mr. Davisson reminded the Board the TFL contract will expire June 30<sup>th</sup>. He stated the Finance Committee has begun to discuss the process of moving forward.

**Dr. Hamm** called for the Chief Administrative Officer’s Report.

Mr. Davisson told the Board he met with a representative from the Lunden Memorial Foundation. They are a private estate in California that funds cancer research. They would like to make a small donation to LCRC once a year. **Ms. Suggs** asked Mr. Davisson to send a thank you note on behalf of the Board of Directors.

Mr. Davisson reported the City of New Orleans has worked to get rid of the homeless encampments nearby. Mr. Sensenbrenner stated he spoke to someone at the City of New Orleans about the issue of the crosswalk at the Tulane Avenue/South Claiborne intersection. They will be restriping the intersection with a crosswalk. **Dr. Hamm** said he heard the city will be building a homeless shelter in the vicinity of the LCRC. He asked Mr. Sensenbrenner to try to find out the location. **Dr. Nelson** stated within the year construction on an elevated cross walk across Tulane Avenue will be started.

Mr. Davisson reported construction of the 5<sup>th</sup> and 6<sup>th</sup> floors are nearing completion. He offered to take interested Board Members on a tour.

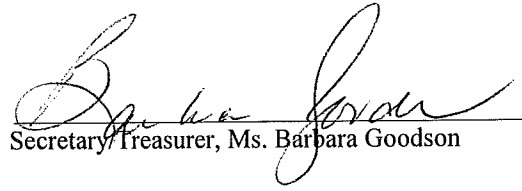
Mr. Davisson reminded the Board the American Association for Cancer Research will hold a public forum at the LCRC on April 16<sup>th</sup>. He said the agenda will be distributed when it is available.

**Dr. Hamm** asked for any new business.

Dr. Sartor reported the University of South Alabama in Mobile will be making a run for NCI designation soon. He was asked to serve on their Scientific Advisory Board.

**Dr. Hamm** asked for any old business. There was none.

With no further business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson

Louisiana Cancer Research Consortium  
Board of Directors Meeting  
February 18, 2016, 5pm  
The meeting of the Board of Directors was held at  
Louisiana Cancer Research Center  
1700 Tulane Avenue  
10<sup>th</sup> Floor Conference Room

The following members of the Board of Directors were present:

**Dr. Larry Hollier**, Chancellor, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President and Dean, TUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Louisiana (via phone)  
**Dr. Oliver Sartor**, Medical Director, TUHSC  
**Ms. Carroll Suggs**  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University (via phone)  
**Dr. William Pinsky**, Executive VP, Chief Academic Officer, Ochsner Health System  
**Ms. Pamela Ryan**

The following members of the Board of Directors were not present:

**Dr. Steve Nelson**, Dean, LSUHSC School of Medicine  
**Mr. Ashton Ryan**, President and CEO, First NBC Bank  
**Senator Edwin Murray**

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, Louisiana Cancer Research Center  
Ms. Deborah Reeder, Chief Financial Officer, Louisiana Cancer Research Center  
Mr. Paige Sensenbrenner, LCRC Legal Counsel  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. Thomas Wiese, Associate Professor, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Mr. Richard Granen, Business Manager, LSUHSC  
Mr. Ryan Graffagnini, LCRC, Fiscal Operations Manager  
Mr. Joseph Kimbrell, CEO, Louisiana Public Health Institute  
Ms. Tonia Moore, Associate Director, TFL  
Dr. Sarah-Moody Thomas, Director, TCI  
Dr. Edward Trapido, Chair, TFL Steering Committee  
Dr. Eric Baumgartner, TFL Interim Director

**Dr. Hollier** called the meeting to order. Roll was called and there was a quorum.

**Dr. Hollier** called for an Executive Session.

**Dr. Hollier** called the meeting back to order following the Executive Session.

Mr. Sensenbrenner discussed some of the activities happening at the State level in Baton Rouge and possible budget cuts. He explained that members of his firm are already present in Baton Rouge. Mr. Sensenbrenner thinks it would be a good idea to have them educating Legislators on behalf of the LCRC and to describe what the effect of a cut would be to LCRC. The Board discussed and gave Mr. Sensenbrenner permission to do so, as a part of his legal services.

**Dr. Hollier** excused himself from the meeting. **Dr. Hamm** presided as Chairman for the remainder of the meeting.

**Dr. Hamm** requested approval of minutes from the November 18, 2015 & December 16, 2015 Board meetings.

A motion was made by **Ms. Ryan** and seconded by **Dr. Sartor**.

RESOLVED, with all in favor, to approve the November 18, 2015 & December 16, 2015 Board meeting minutes, as presented.

**Dr. Hamm** called for the ratification of various items discussed at the December 16, 2015 Board Meeting and approved by a subsequent electronic vote of the Board. There was no quorum at the December 16, 2015 Board meeting. The following were ratified with all in favor contract, the EHS contract, and mid-year budget revisions.

A motion was made by **Dr. Sartor** and seconded by **Dr. Pinsky**.

RESOLVED, with all in favor, to ratify the following:

- Renew the LSUHSC-NO contract for IT services with an expiration date of June 30, 2016
- Extend the Woodard & Curran contract for Environmental Health & Safety staffing and service for eighteen (18) months with an expiration date of June 30, 2017.
- Approve Xavier's FY16 midyear supplemental budget request of \$141,971 as presented at the December 16, 2015 Board meeting
- Approve TFL's midyear supplemental budget request of \$175,000 (for quitline services) as presented at the December 16, 2015 Board meeting.

**Dr. Hamm** called for the Finance Committee Report.

Ms. Reeder presented the Quarterly Report. Due to the special session and the last estimating conference, funding changes were received. LCRC received a 3% reduction from the Tobacco Tax. The total reduction is \$525,684. The research component will receive a reduction of \$315K taking the budget from \$10M to \$9.7M. The Cessation component will receive a reduction of \$210K, taking the budget from \$6.9M to \$6.6M. Ms. Reeder stated this did not come as a result of actions of the special session, this is the current mid-year reduction based on tobacco revenue. Ms. Reeder stated updates will be provided as they are received. She added the Quarterly Report will be revised and brought to the next Finance Committee.

Ms. Reeder provided an update on the Investment RFP. She stated the presentations and interviews have concluded. The two finalists are Iberia Wealth Advisors and Dorsey and Company. Right now the scores for both are identical. The LCRC Finance team is working on getting references for the two companies. A summary of the references and presentations will be provided at the next Finance Committee for discussion and final determination.

**Dr. Hamm** called for the TFL Program Update.

Dr. Trapido presented a letter that was sent to TFL on behalf of their Scientific Advisory Board (SAB). A copy of the letter was provided in the meeting materials. Dr. Trapido highlighted main points of the letter. He introduced Dr. Eric Baumgartner, TFL's Interim Director. Dr. Baumgartner highlighted further the main points from the SAB meeting. He added TFL has already started a series of meetings that will keep going forward to achieve what the SAB has suggested at the programmatic level. Dr. Trapido said the members of the SAB, who are tobacco control experts, were very impressed and were unaware of any other state that is doing nearly as well or as much as Louisiana. **Dr. Hamm** noted there was a lot of information provided in the letter. He suggested all Board Members carefully review.

**Dr. Hamm** called for the TFL Committee Update.

Mr. Davisson provided the update. He reported the TFL Subcommittee has been formed. The roster was provided in the materials. There are two representatives from each institution on the committee. The meeting is scheduled for March. Due to scheduling difficulties, not everyone can attend, but it is a date where at least one representative from each institution can attend. Mr. Davisson will provide updates to all who cannot attend. **Drs. D'Amour and Sartor** asked to ensure they were included on the Committee (later confirmed).

**Dr. Hamm** called for the Chief Administrative Officer's Report.